

Advanced Security Overseas Seminar (ASOS) Online (MQ912)

Course Description:

The [Foreign Service Institute \(FSI\) of the George P. Shultz National Foreign Affairs Training Center in Arlington, VA](#) is pleased to announce the launch of an online version of the required Advanced Security Overseas Seminar (ASOS) (MQ912) beginning Friday, November 30, 2007. By offering ASOS online, employees and Eligible Family Members will have access to this important Internet-based training 24/7 all year round, and when completed, may refer back to the various modules as often as one wishes.

Who Should Attend:

This online course is mandatory training for all foreign affairs personnel serving under Chief of Mission Authority who have not had security awareness training during the past five years or more. This course insures personnel are in compliance with 13 FAM 621.1 "Mandatory Security Awareness Training" and State Cable 066580 (March 25, 2004) "Mandatory Personal Security Training" requirements. These requirements also apply to all personnel (including U.S. Government third-party contractors) requesting country clearance from a Chief of Mission to perform temporary duty at an overseas location for a period of 30 days or longer.

Adult Eligible Family Members from all foreign affairs agencies accompanying employees to post are strongly encouraged to take online ASOS (MQ912) as well.

Prerequisite:

The prerequisite for taking online ASOS (MQ912) for all students is prior completion of the two-day [Security Overseas Seminar \(SOS\) \(MQ911\)](#), offered via classroom at the [Foreign Service Institute \(FSI\) of the George P. Shultz National Foreign Affairs Training Center in Arlington, VA](#).

Curriculum and Objectives:

The online ASOS (MQ912) curriculum includes the following modules: Personal Security, Weapons of Mass Destruction, Rape Awareness, Counterintelligence, Hostage Survival, Fire Safety and Crisis Management.

ASOS (MQ912) online course objectives are to learn how safety and security trends confronting personnel abroad have changed during the past five years, discuss safety and security contingency planning, and identify safety and security personnel and resources available to members of the foreign affairs community.

Once fully registered, students will be issued a password and login instructions to access the course via the Internet-based FSI LearnCenter. The online ASOS (MQ912) may be completed at home or at work; estimated time to complete the course is six to eight hours.

How to Register for State and non-State Employees:

- Department of State Employees: Contact your Assignments Officer or Career Development Officer to register. Students may also apply online through FSI's OpenNet catalog at <http://fsi.state.gov/admin/reg/default.asp?EventID=MQ912>; click on the "Apply Now" link in the course schedule. Foreign Service should enter your Assignments Officer or Career Development Officer as "Training Officer."
- Department of State Adult Eligible Family Members (EFMs): Submit a request through the employee's Career Development Officer.
- Department of State Third-Party Contractors: Third-party contractors may take the online ASOS (MQ912) on a reimbursable basis, provided the training is in accordance with the terms and conditions of their contract. A memo from the bureau contracting officer approving the training must be included with the registration materials. Either the contracting company or bureau may pay the tuition. To apply, contract employees must fax SF-182 ("Authorization, Agreement and Certification of Training Form") along with the abovementioned contracting officer memo to the Registrar's Office (703-302-7152). For more information on contractor training at FSI, reference the Department Notice on (OpenNet only) at http://mmsweb.a.state.gov/asp/notices/dn_temp.asp?Search=Yes&Notice_ID=2827.
- Other USG Agency Employees and their Adult EFMs: Submit an SF-182 for each employee/EFM to the Office of the Registrar at least three weeks prior to the date the individual plans to start the online course. All SF-182s

for other USG agency personnel and their EFMs must include appropriate fiscal and billing information. The form should be faxed to the Registrar's office, at (703-302-7152).

- Department of Defense and their Adult EFMs: Uniformed personnel should submit Form DD-1556 ("Request, Authorization, Agreement, Certification of Training and Reimbursement"); non-uniformed personnel/EFMs should submit the SF-182 form to the Registrar's office fax number at Registrar's Office (703-302-7152). Appropriate fiscal and billing information must be included.

Tuition Rates for non-State Employees:

ONLINE TUITION - \$100

FY08 tuition for the online ASOS (MQ912) for all non-State enrollees is \$100. Once enrollment is initiated, the tuition is non-refundable for distance learning courses. The tuition rate is subject to change each fiscal year and may be different in FY09 and subsequent fiscal years.

CLASSROOM TUITION - \$200

The option to take ASOS (MQ912) in a classroom setting will continue throughout FY08. The remaining 2007 offering is December 11. The 2008 schedule will be: February 19, May 6, July 22, and August 5. Registration for the classroom course is the same as referenced above; however, please note the tuition for non-State employees for the classroom course is \$200.

For more information:

For more information about the online ASOS (MQ912) or its content, contact the Transition Center's Security Overseas Program by [email](#), phone (703) 302-7269/7271 or fax (703) 302-7452.

For more information about the location or directions to the Foreign Service Institute, see [FSI DIRECTIONS](#).